Pathri Taluka Shikshan Prasarak Mandal's

Katruwar Arts, Ratanlal Kabra Science and B. R. Mantri Commerce College, Manwath District Parbhani (M.S.) - 431 505

Established –June 1972

Re-accredited with ' B ' Grade (2.65 CGPA) by NAAC
ISO 9001-2015 Certification

Best College Award by S R T M University, Nanded - 2010

www.kkmcollege.org

INTERNAL QUALITY ASSURANCE CELL

ANNUAL QUALITY ASSURANCE REPORT

2014-2015

Pathri Taluka Shikshan Prasarak Mandal's

Katruwar Arts, Ratanlal Kabara Science and B R Mantri Commerce College, Manwath 431 505 District Parbhani (MS)

The Annual Quality Assurance Report (AQAR) of the IQAC

16 June, 2014 to 15 June, 2015

Part – A

1. Details of the Institution

1.1 Name of the Institution

> **Pathri Taluka Shikshan Prasarak Mandal's**
>
> **Katruwar Arts, Ratanlal Kabra Science and B. R. Mantri Commerce College, Manwath 431 505 District Parbhani Maharashtra State INDIA**

1.2 Address Line 1

> By Pass Road

Address Line 2

> Near Bus Stand

City/Town

> Tq. Manwat Dist. Parbhani

State

> Maharashtra

Pin Code

> 431 505

Institution e-mail address

> principalkkmcm@gmail.com

Contact Nos.

02451-240535

Name of the Head of the Institution:

Dr A B Chindurwar

Tel. No. with STD Code:

02451-240535

Mobile:

+919423738145

Name of the IQAC Co-ordinator:

Dr K G Huge

Mobile:

9423324486

IQAC e-mail address:

kkmcmiqac@gmail.com

1.3 **NAAC Track ID**(*For ex. MHCOGN 18879*)

MHCOGN14178 (for II cycle of NAAC)

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/61/RAR/32 Dated 15/09/2012

1.5 Website address:

www.kkmcollege.org

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	-	2004	16/02/2004 to 15/02/2009
2	2nd Cycle	B	2.65	2012	15/09/2012 to 14/09/2017

1.7 Date of Establishment of IQAC : DD/MM/YYYY

28/04/2004

1.8 AQAR for the year *(for example 2010-11)*

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

  i. AQAR 2012-13 submitted to NAAC on 24/08/2017 by e-mail
  ii. AQAR 2013-14 submitted to NAAC on 24/08/2017 by e-mail

1.10 Institutional Status

University   State [√]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous college of UGC   Yes [ ]   No [√]

Regulatory Agency approved Institution   Yes [ ]   No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

Urban [ ]   Rural [√]   Tribal [ ]

Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.11 Type of Faculty / Programme

Arts [√]   Science [√]   Commerce [√]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify)

.

4

1.12 Name of the Affiliating University *(for the Colleges)*

Swami Ramanand Teerth Marathwada University, Nanded Maharashtra INDIA

1.13 Special status conferred by Central/ State Government—UGC /CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   N.A.

University with Potential for Excellence   N.A.   UGC-CPE   N.A.

DST Star Scheme   N.A.   UGC-CE   N.A.

UGC-Special Assistance Programme   N.A.   DST-FIST   N.A.

UGC-Innovative PG programmes   N.A.   Any other *(Specify)*   N.A.

UGC-COP Programmes   N.A.

2. IQAC Composition and Activities

2.1 No. of Teachers   7

2.2 No. of Administrative/Technical staff   1

2.3 No. of students   0

2.4 No. of Management representatives   3

2.5 No. of Alumni   2

2. 6 No. of any other stakeholder and

community representatives   0

2.7 No. of Employers/ Industrialists   0

2.8 No. of other External Experts   0

2.9 Total No. of members   14

2.10 No. of IQAC meetings held   1

2.11 No. of meetings with various stakeholders: No   2   Faculty   1

          Non-Teaching Staff Students   1   Alumni   0   Others   0

2.12 Has IQAC received any funding from UGC during the year? Yes [ ]   No [ ]

          If yes, mention the amount [ ]

2.13 Seminars and Conferences (only quality related)

          (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.   0   International   0   National   0   State   0   Institution Level   0

          (ii) Themes

N.A.

2.14 Significant Activities and contributions made by IQAC

1. Construction of Indoor Hall 2. Construction + 400Mtrs. Running Track 3. Central Urinal Facility 4.Campus Plantation

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To motivate the faculty members to participate in orientation / refresher / short term courses	Two faculty members participated in Orientation courses. Seven faculty members participated in refresher courses. Three faculty

	members participated in short term courses. One faculty member participated in NSS refresher course.
To accelerate research work	One Major Research Project Completed. One Major Research Project is ongoing. Three Minor Research Projects are ongoing. Two Minor Research Projects are sanctioned.
To promote the faculty members for participation in International and National seminars, conferences etc.	Two faculty members participated in International, twelve in National, thirteen in State / University conferences and seminars.
To motivate the faculty members for publication in reputed National / International journals and to write books with ISBN	Faculty members published nine research papers in international and twenty six research papers in national journals. Dr. P. S. Landge published a book with ISBN entitled *Indian Government and Politics*.
Preparation and submission of College magazine for awards	College annual magazine *Manawata* entitled "Drought" received consolation award from Yashwantrao Chavan Pratishthan, Mumbai and another consolation award from SRTMU, Nanded
To organize Research Festival "Avishkar"	Organized a district level Research festival "Avishkar" on 4 October 2014
To adopt a village to implement extension activities under NSS	A village "Ambegaon" is adopted to implement extension activities under NSS and NSS special camp on the theme "Youth for Conservation of Environment and Natural Resources" was organized on 27/12/2014 to 02/01/2015
To evaluate the performance of the faculty by way of PBAS based API system	PBAS based API forms of faculty members were evaluated
To encourage the students to participate in ICT / IUT Sports activities	Fifty four students participated in ICT and five students participated in IUT and received twenty nine medals in University / State Sports
To arrange educational excursion / field study tour	Department of Zoology arranged study / field tours
To inculcate social / environmental / value education awareness amongst students	Various student centric activities like Blood Donation Camp, Elocution / Debate Competitions, Days Celebrations, Campus Cleaning, Plantation, Road Safety Weak, Display of Short Film on World AIDS Day etc. organized to inculcate the social / environmental / value education awareness.
To promote the faculty members to complete Ph. D.	One faculty member registered for Ph. D.
To motivate the faculty members for research guidance	Five faculty members are working as research guides and eight students have been registered under them.

*Attached the Academic Calendar as **Annexure I***

2.15 Whether the AQAR was placed in statutory body   Yes ☑ No ☐

Management ☑ Syndicate ☐ Any other body ☐

Provide the details of the action taken

As a routine matter, the AQAR was placed before the Management Committee for its oral approval.

Criterion – I

1. <u>**Curricular Aspects**</u>

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	-	-	-	-
PG	1	-	1	-
UG	3	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	04	-	-	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** /Open Option
    (ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	4
Trimester	N.A.
Annual	N.A.

1.3 Feedback from stakeholders* Alumni ☑ Parents ☑ Employers ☑ Students ☑
    (On all aspects)

 Mode of feedback   :   Online ☐ Manual ☑ Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Basically, the syllabi, for all the programmes, are framed by the BOS, Faculty and the Academic Council of SRTM University, Nanded. Syllabi are revised in three to five years. The faculty members of this College have been contributing in this process as they are members of above mentioned bodies.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
23	17	05	0	01

2.2 No. of permanent faculty with Ph.D. | 13 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	3	-	-	-	-	-	-	-	3

2.4 No. of Guest and Visiting faculty and Temporary faculty | 0 | | 0 | | 9 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	12	10
Presented papers	1	07	-
Resource Persons	--	05	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- The Institution, in teaching and learning process, employs innovative methods like Power Point Presentations (LCD Projector), web resources, internet prints, use of audio-visual aids, use of charts and maps, models, group discussions and seminars.
- Films related to the syllabi are shown to the students of language and literature.
- Use of ICT in Teaching and Learning Process.
- Project Reports for B Com and B Sc Students.
- Study tours for students.

2.7 Total No. of actual teaching days
during this academic year

184

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

The institution is not autonomous. Reformation in exam/evaluation system is the part of the University. We just follow the system. All the exams are conducted by the University .We follow Bar Coding, Double Valuation, Photocopy, Multiple Choice Questions (for F.Y. and S. Y.) at UG level. The College conducts the internal exams and assessment as per the University rules.

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

| 3 | 2 | 6 |

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	42	10%	50%	10%	-	70%
B.Com.	80	15%	41%	19%	-	75%
B.Sc.	38	26%	19%	-	-	45%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes by adopting the following ways:
- Conducting meetings with the HoDs and Staff Members
- Students' Attendance
- Biometric for teachers
- Inspection by the Principal and the Class Observation Committee

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	7
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	2
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	3
Others (College Refresher)	1 (N.S.S.)

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	20	08	-	-
Technical Staff	-	-	-	-

Criterion – III
1. Research, Consultancy and Extension

3.1   Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The Institution constituted the Research Committee for the promotion of research activities.

- Various research schemes or research activities are communicated through the Research Committee.

- The Research Committee encourages the faculty members to undertake the University and the UGC sponsored Minor Research Projects and Major Research Projects.

- The College students are motivated to participate in the research activities like '**Avishkar**' – Model and Poster Presentations.

- The Research Committee encourages the faculty members for organizing the International/ National/State Conferences/Seminars/Workshops.

- Promote the faculty to write the books or the chapters in books, edit the reference book etc. Thus, one faculty member wrote a book in the subject ofPolitical science.

- Promote the students to write the ProjectReports which are based on curricula as a part of syllabus.

3.2   Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	1	1	-	-
Outlay in Rs.Lakhs	533800/-	450200/-	-	-

3.3   Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	-	3	2	-
Outlay in Rs.Lakhs	-	605000/-	630000/-	-

3.4   Details on research publications:

	International	National	Others
Peer Review Journals	3	3	-
Non-Peer Review Journals	3	5	-
e-Journals	2	-	-
Conference proceedings	1	18	-

3.5   Details on impact factor of publications: 0.889+0.65=1.539

Range ☐   Average ☐   h-index ☐   Nos.in SCOPUS ☐

3.6   Research funds sanctioned and received from various funding agencies, industry and other organizations:

Nature of the project	Duration year	Name of the funding agency	Total grand sanctioned	Received
Major projects	2014-15	UGC(1)	-	143200/-
Minor Projects	2014-15	UGC (4)	630000/-	140000/-
Interdisciplinary projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University	-	-	-	-
Students research projects (other than compulsory by the university)	-	-	-	-
Any other (specify)	-	-	-	-
Total	-	-	630000/-	283200/-

3.7   No. of books published 1) with ISBN No. ☐1 Chapters in edited books ☐0

ii) Without ISBN No. ☐Nil

3.8   No. of University Departments receiving funds from: N.A.

UGC-SAP ☐-   CAS ☐-   DST-FIST ☐-

DPE ☐-   DBT Scheme/Funds ☐-

3.9   For colleges   Autonomy ☐-   CPE ☐-   DBT Star Scheme ☐-

INSPIRE ☐-   CE ☐-   Any other (specify) ☐-

3.10   Revenue generated through consultancy : ☐-

3.11   No. of conferences organized by the institution:

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12   No. of faculty served as experts, chairpersons or resource persons: ☐

3.13   No. of collaborations   International Nil National Nil   Any other Nil

3.14   No. of linkages created during this year   -

3.15   Total budget for research for current year in lakhs:

From funding agency   UGC   Management of University/**College**   -

Total   630000/-

3.16   No. of patents received this year:

Type of patent		Number
International	Applied	-
	Granted	-
National	Applied	
	Granted	
Commercialized	Applied	-
	Granted	-

3.17   No. of research awards/recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist.	College
-	-	-	-	-	-	-

3.18.1 No. of faculty from the institution who are Ph.D. Guides   5

and students registered under them   8

3.19.No of Ph.D. awarded by faculty from the institution   1

3.20   No. of research scholars receiving the fellowship (Newly enrolled + existing ones)

JRF [Nil]   SRF [Nil]   Project fellows [Nil]   Any other [Nil]

3.21   No. of students participated in NSS events:

University level [43]   State level [1]

National level [-]   International level [-]

3.22   No. of students participated in NCC events: NA

University level [Nil]   State level [Nil]

National level [Nil]   International level [Nil]

3.23   No. of Awards won in NSS.

University level [Nil]   State level [Nil]

National level [Nil]   International level [Nil]

3.24   No. of Awards won in NCC : NA

University level [Nil]   State level [Nil]

National level [Nil]   International level [Nil]

3.25   No. of Extension activities organized

University forum [Nil]   College forum [ ]

NCC [Nil]   NSS [ ]   Any other [ ]

3.26   Major activities during the year in the sphere of extension activities and institutional social responsibility.

1. Cleanliness of the College Campus
2. Tree plantation and conversation
3. Katariya Prize Distribution Ceremony
4. Teachers' Day Celebration
5. Cultural and Social Development Activities through NSS
6. Blood Check-up, Blood Donation Camp and entire Health Check-up Camp organized in the College premises

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	22 acres	-	-	22 acres
Class rooms	18	-	-	18
Laboratories	06	-	-	06
Seminar Halls	01	-	-	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

All the administrative work is computerized. The UGC proposals, correspondence, admission forms, enrolment list, eligibility, examination forms, mark lists, results and accounting are computerized. CMS software is employed for the Library and the Office administration.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	22152		319	50431	22471	
Reference Books	17421		114	34550	17535	
e-Books						
Journals	45		00		45	
e-Journals						
Digital Database						
CD & Video						
Others (Bound Volumn)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	45	02	Available	-	-	08	09	04
Added	-	-	-	-	-	-	-	-
Total	45	02	Available	-	-	08	09	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Internet facility is provided to all the Departments of the College

4.6 Amount spent on maintenance in lakhs :

i) ICT

56500/-

 ii) Campus Infrastructure and facilities

259846/-

 iii) Equipments

46854/-

iv) Others (Inverter Battery)

71193/-

Total :

434393/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> IQAC, in enhancing awareness the Student Support Services, contributes as follows:
>
> - IQAC guides the College administration to constitute various committees for enriching the Student Support Services like Grievance Redressal Committee, Library Committee (To Provide Facility for Preparation of Competitive Examinations), Canteen Committee, Discipline Committee, Anti -Sexual Harassment Committee etc.
> - IQAC motivates the College Teachers to arrange Medical Check-up Camps.
> - IQAC monitors the facilities provided to physically challenged students (Ramp + Toilet)

5.2 Efforts made by the institution for tracking the progression

> - The Institution for tracking the progression employs methods like receiving feedback from the stakeholders and try to work on the shortcomings.
> - Constituted Grievance Redressal Committee for grievances and also provided complaint box to students.
> - Moreover, the College employs formal as well as informal methods for tracking the progression of the College.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
783	61	-	-

(b) No. of students outside the state — -

(c) No. of international students — -

Men

No	%
485	57.46%

Women

No	%
359	42.53%

Last Year(2012-2013)						This Year(2013-2014)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
349	99	01	213	00	662	427	134	7	276	0	844

Demand ratio   1:1   Dropout -   2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The College has constituted the Competitive Examination Committee to motivate the students to appear for the different competitive examinations like Staff Selection, Railway, Banking, MPSC, SET, NET, STI and so on. The Committee arranges various programmes for the students like Guest Lectures of great luminaries.

No. of students beneficiaries   120

5.5 No. of students qualified in these examinations

NET 01   SET/SLET -   GATE -   CAT -

IAS/IPS etc -   State PSC -   UPSC -   Others -

5.6 Details of student counselling and career guidance

The College has constituted the Competitive Examination Committee for student counselling and career guidance. The committee guides as well as arranges guest lectures of eminent personalities.

No. of students benefitted   41

5.7 Details of campus placement

On Campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- The College celebrates International Women's Day on 08 March by arranging a programme.
- The College usually arranges guest lectures on the theme like 'Female Foeticide', 'Women Empowerment' and so on to minimize gender disparity.
- The College constituted Anti- Sexual Harassment Cell.
- The NSS Unit of the College organizes street plays for sensitizing gender related issues.
- Learning Resources and Infrastructural Facilities are provide equally to the boys and the girls.

5.9 Students Activities

    5.9.1   No. of students participated in **Sports**, Games and **other events**

University level | 54 | National level | 05 | International level | - |

       No. of students participated in cultural events

      State/ **University** level | - | National level | - | International level | - |

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/**University** level | 29 | National level | - | International level | - |

Cultural: State/ **University** level | - | National level | - | International level | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government **(GOI)**	172	482959/-
Financial support from other sources **(SWF)**	06	2440/-
Number of students who received International/ National recognitions(Scholarship of merit)	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | Nil | National level | Nil | International level | Nil |

Exhibition: **District**/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | 03 |
- Cleanliness Programme at Manwath Road Railway Station
- Cleanliness Programme at Manwath Bus Stand
- Voters' Awareness Rally

5.13 Major grievances of students (if any) redressed: -

Criterion – VI
6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision Statement

- Selfless service to the society and nation without any return

Mission Statements
- To pursue and bring the rural masses into main stream of the society
- To develop rural students to face challenges of future and make them responsible citizen of India
- Excellence in education
- To inculcate scientific attitude

Goals
- To plan and evaluate teaching learning process at micro level
- Use of teaching aids to make teaching effective
- To organize science exhibitions and science fairs
- To arrange lectures of eminent personalities
- To arrange academic excursions
- To encourage students to participate in quizzes, debates, elocution, and other competition
- To organize various activities in addition to the N.S.S. to promote values of National Integration, Patriotism, Democracy etc.
- To promote discipline, determination, devotion and dedication
- To develop sense of self respect, dignity and social commitment

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6.2 Does the Institution has a management Information System

Yes, the Institution has a Management Information System.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Curriculum, for all the programmes, is framed by the BOS, Faculty and the Academic Council of SRTM University, Nanded. The College implements successfully the curriculum. However, three faculty members of this College have been contributing in this process as they are members of above mentioned bodies.

6.3.2 Teaching and Learning

- Initially, the College prepares Academic Calendar.
- The teaching plan is prepared and implemented.
- Use of ICT techniques for effective teaching.
- Interactive teaching - learning process is adopted.

6.3.3 Examination and Evaluation

- Evaluation of each student through various types of examinations
- Internal examinations like tests, tutorials, GDs, seminars, assignments and project reports (B Com and B Sc) are conducted for the frequent assessment of the students.
- University declares results of examinations in stipulated time.

6.3.4 Research and Development

- The Institution constituted the Research Committee for the promotion of research activities.
- Various research schemes or research activities are communicated through the Research Committee.
- The Research Committee encourages the faculty members to undertake the University and the UGC sponsored Minor Research Projects and Major Research Projects.
- The College students are motivated to participate in the research activities like 'Avishkar' – Model and Poster Presentations.
- The Research Committee encourages the faculty members for organizing the International/ National/State Conferences/Seminars/Workshops.
- The final year students of B Com and B Sc undertake a research Project as a part of syllabus.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The College has an adequate number of books, journals, computer lab, scientific instruments, internet connectivity, classrooms and playgrounds.
- Internet facility is made available in the College Library.
- Use of Libman Software for the Library
- The College has CMS College Management Software
- The College uses CCTV for surveillance

6.3.6 Human Resource Management

- The faculty members always participate in orientation, refresher and short-term training courses conducted by the UGC Academic Staff College.
- CAS promotions for the teaching faculty as well as promotion for non-teaching faculty.

6.3.7 Faculty and Staff recruitment

Faculty and Staff recruitments are completed time to time according to the norms of the Government and the UGC rules.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

- Admissions are given as per the terms and conditions of the State Government, University,UGC and the College rules.
- Reservation rules and regulations are followed strictly as per the State Government norms.

6.4 Welfare schemes for

Teaching	- Credit Co-operative Society benefits - Medical Assistance - Felicitation of employees - Group Insurance
Non- teaching	- Credit Co-operative Society benefits - Medical Assistance - Provide uniform to Class IV employees - Felicitation of employees - Promotional benefits
Students	- Free Health check- up - Financial Assistance for Medical Aids - Concession in fees for economically backward students - Sports Kits to the winner students

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done   Yes [√]   No [   ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	IQAC
Administrative	Yes	Joint Director, Higher Education	Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [√]   No [   ]

For PG Programmes   Yes [   ]   No [   ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The College follows the MCQ pattern besides theory pattern at UG level.
- The internal assessment of 10 marks is conducted for each paper for UG courses. In this way, two exams conducted for each semester. This pattern is followed.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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6.11 Activities and support from the Alumni Association

The College formed Alumni Association. Alumni Association gives us feedback as well as information about various academic changes. Moreover, a few prizes are sponsored by the Alumni Association for Katariya Prize Distribution Ceremony which is the unique innovative activity of the College.

6.12 Activities and support from the Parent – Teacher Association

The Parent – Teacher Association gives feedback regarding the campus development, curriculum etc.

6.13 Development programmes for support staff

- Provided uniform and washing allowance

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation and conservation programme
- Use of solar system for the students in the hostel.
- Campus cleanliness programme

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Preparation and implementation of the Academic Calendar strictly
- Use of ICT in teaching – learning process.
- Indoor –outdoor sports activities with well-equipped facilities are made available for students.
- Film display
- Bridge Course and Remedial Course
- Students participate in Avishkar Research Festival
- Paper Presentations in State/National/International Seminars and Conferences
- CCTV Cameras in College Campus for Surveillance
- Blood Donation Camp
- Free Medical Check-Up
- The College runs Competitive Examinations Centre
- Fee Concessions for backward students
- SAF Facility and Scholar Card Scheme for Outstanding Students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year is as follows:

- Two faculty members participated in Orientation courses. Seven faculty members participated in refresher courses. Three faculty members participated in short term courses. One faculty member participated in NSS refresher course.
- One Major Research Project Completed. One Major Research Project is ongoing. Three Minor Research Projects are ongoing. Two Minor Research Projects are sanctioned.
- Two faculty members participated in International, twelve in National, thirteen in State / University conferences and seminars.
- Faculty members published nine research papers in international and twenty six research papers in national journals. Dr. P. S. Landge published a book with ISBN entitled "Indian Government and Politics".
- College annual magazine *Manawata* entitled "Drought" received consolation award from Yashwantrao Chavan Pratishthan, Mumbai and another consolation award from SRTMU, Nanded
- Organized a district level Research festival "Avishkar" on 4 October 2014
- A village "Ambegaon" is adopted to implement extension activities under NSS and NSS special camp on the theme "Youth for Conservation of Environment and Natural Resources" was organized on 27/12/2014 to 02/01/2015
- PBAS based API forms of faculty members were evaluated

- Fifty four students participated in ICT and five students participated in IUT and received twenty nine medals in University / State Sports
- Department of Zoology arranged study / field tours
- Various student centric activities like Blood Donation Camp, Elocution / Debate Competitions, Days Celebrations, Campus Cleaning, Plantation, Road Safety Weak, Display of Short Film on World AIDS Day etc. organized to inculcate the social / environmental / value education awareness.
- One faculty member registered for Ph. D.
- Five faculty members are working as research guides and eight students have been registered under them.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Katariya Prize Distribution Ceremony (in the month of July) – Prizes to Outstanding Students
- The College chooses society based theme for *Manawata* Magazine
- SAF Facility and Scholar Card Scheme for Outstanding Students
- Copy Free Examinations

Provided the details in annexure III

7.4 Contribution to environmental awareness / protection

- Environmental awareness is generated through Plantation Programme
- The NSS unit of the College arranges programmes on environmental concerns

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7.5 Whether environmental audit was conducted?   Yes [ ]   No [ ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength
- Katariya Prize Distribution Ceremony
- *Manawata*: The College Magazine
- Separate girls' hostel
- Well- equipped sports infrastructure
- Highly qualified faculty
- Dynamic Management
- Discipline on the Campus
- Copy Free Examinations
- The Institution has well-furnished and sufficient infrastructure with eco-friendly environment.
- Wide range of magazines, journals as well as reference books available in the Library
- The College has multi-gym facility for students.
- The College provides fee concessions to economically backward students.

- Gender audit is done annually.
- SAF Facility and Scholar Card Scheme for Outstanding Students

Weaknesses
- Boys' hostel facility is not available
- Dropout rate
- Less placement possibilities for students.
- Less linkage with industries
- Tendency of rural people
- Lack of consultancies

Opportunities
- To make optimum use of ICT
- To organize more extension activities
- To go for fundamental research

Threats
- Dropout rate
- Less linkage with industries
- Tendency of rural people

8. **Plans of institution for next year (2015 – 2016)**

• To organize All India Interuniversity (West zone) Kho-Kho (boys) Competition
• To publish the College Annual Magazine *Manawata*
• To imbibe value education and social / environmental awareness amongst students
• To promote the use of ICT based teaching-learning resources
• To motivate the students to participate in elocution and debate competitions
• To Organize Katariya Prize Distribution Ceremony
• To arrange study / field tours/ excursions for B Sc students
• To arrange different cultural and social developmental activities through NSS
• To arrange NSS Special Camp at adopted village
• To make campus eco-friendly by plantation and by cleanliness
• To promote sport activities by participating in National and International sports events
• To accelerate Research Culture in faculty as well as amongst students
• To organize rallies on various social issues for creating awareness amongst society
• To encourage the faculty to participate in training / teaching – learning courses etc. for faculty development.

Name: **Dr K. G. Huge**   Name: **Dr A. B. Chindurwar**

      Sd/-   **Sd/-**

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

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Pathri Taluka Shikshan Prasarak Mandal's
K K M College, Manwath 431 505 District Parbhani (M.S.)
Action Plan for the Academic Year 2014 - 2015

In the meeting of IQAC held on 10/07/2014, the action plan for the academic year 2014 - 2015 was chalked out. All the heads of various departments are directed to take note of this and execute this plan for the academic year.

To motivate the faculty members to participate in orientation / refresher / short term courses
To accelerate research work
To promote the faculty members for participation in International and National seminars, conferences etc.
To motivate the faculty members for publication in reputed National / International journals and to write books with ISBN
Preparation and submission of College Magazine *Manawata* for awards
To organize Research Festival "Avishkar"
To adopt a village to implement extension activities under NSS
To evaluate the performance of the faculty by way of PBAS based API system
To encourage the students to participate in ICT / IUT Sports activities
To arrange educational excursion / field study tour
To inculcate social / environmental / value education awareness amongst students
To promote the faculty members to complete Ph D
To motivate the faculty members for research guidance

Sd/-

Principal

Pathri Taluka Shikashan Prasarak Mandal's
K K M College, Manwath 431 505 District Parbhani (M.S.)

Analysis of Feedback Form

Feedback forms from stakeholders like Alumni, Parents, Employers and Students are sought for the Academic Year 2014-2015. Mode of feedback form is manual. A questionnaire was prepared for each stakeholder. The analysis of feedback reveals that majority of the stakeholders registered good, very good and excellent remarks. The following are the findings of the feedback:

1. The Xerox facility be made available in the College campus for students.
2. To provide e-library facility for the students of the College.
3. Provision of Television in Girls' Hostel
4. To provide telephone facility in Girls' Hostel

The final outcome of the analysis has been discussed in the IQAC meeting for further actions.

Sd/-

Principal

BEST PRACTICE – I

Katariya Prize Distribution Ceremony

The Institution organizes **Katariya Prize Distribution Ceremony** every year in the month of July. This is the innovative and the unique activity of the Institution. All the stakeholders and others contribute to this activity in the form of prizes or books to the outstanding students of the College. This activity motivates outstanding students as well as other students to strive to become outstanding. This is the overwhelming activity of the College. Number of beneficiaries, of the Katariya Prize Distribution Ceremony of the Academic Year 2014 – 2015, are 128 students.

BEST PRACTICE – II

Manawata: The College Magazine

The College publishes *Manawata*: The College Magazine every year in the month of July. Usually, the releasing ceremony of *Manawata* is preformed on the occasion of Katariya Prize Distribution Ceremony. The College chooses society based theme for *Manawata*. This magazine highlights various social problems of the surrounding area like*Load Shedding*, *Draught*, *Farmers' Suicides*, *Folk Literature* etc. All the stakeholders of the Institution motivate the College students to compose special annual volume *Manawata*with research based fundamental issues. In a sense, students are encouraged to develop research aptitude. In the academic year 2014-2015, the College students have released *Manawata* with theme ***Draught : A Special Volume***.

Sd/-

Principal

Pathri Taluka Shikshan Prasarak Mandal's
K K M College, Manwath 431 505 District Parbhani (M.S.)

Academic Calendar
(2014-2015)

1. **First Term:** 16June, 2014 to 18 October, 2014

    Dipawali Vacation: 19 October, 2014 to 12 November, 2014

2. **Second Term**: 13 November, 2014 to 1 May, 2015

    Vacations: 2 May, 2015 to 15 June, 2015

3. **Duration of Teaching**: First Term – 1 July to 18 Oct., 2014

    : Second Term – 13 Nov. to 1 May, 2015

4. **Examination:**

    College Examination:
    First Semester: Internal Test 3 Sept. to 7 Sept. 2014
    Internal Test and Tutorial 1Oct. to 8 Oct. 2014
    Second Semester: Internal Tests 15 Jan. to 20 Jan. 2015
    Internal Test and Tutorial 10 March to16 March 2015

    University Examination:
    First Semester: 11 Nov., 2014 (Semester I, III, V)
    Second Semester: 24 March, 2015 (II, IV, VI)

    Annual Practical Examination:
    Annual: 1 March to 19 March, 2015

5. Admission Period is during the month of June, 2014.

6. Bridge Course and Remedial Course will be conducted in the first week of July, 2014.

7.   Late Seth RatanlalKabra, ShrimatiKondabaiKachrusethKataria and Others Prize Distribution Ceremony will be organized in the first week of August, 2014.

8.   NSS Camp: Annual Camp of NSS and academic excursion will be undertaken during the third week of January, 2015.

9.   Annual Social Gathering: Annual Social Gathering of the College will be celebrated during the first week of February, 2015.

Days Celebration:

1	1ST Aug. 2014	TilakPunyateethi, AnnabhauSatheJayanti
2	15 Aug. 2014	Independence Day
3	5thSept. 2014	Teachers' Day
4	8th Sept. 2014	International Literacy Day
5	14th Sept. 2014	Hindi Day
6	17th Sept.2014	University Foundation and Hyderabad Liberation Day
7	17th Sept. to 24th 2014	Educational Awareness Week
8	2nd Oct. 2014	Mahatma Gandhi Jayanti
9	2nd to 10th Oct. 2014	Prohibition Week
10	2nd to 10th Oct. 2014	Wild Life Conservation Week
11	2nd to 16thNov. 2014	Untouchability Eradication Fortnight
12	28th Nov. 2014	Mahatma PhulePunyateethi
13	6th Dec. 2014	Dr. AmbedkarMahaParinirwan Din
14	26th Dec. 2014	Addiction Free Day (Sane GurujiJayanti)
15	1st Monday of Jan. 2015	Fundamental Duties Awareness Day
16	12th Jan. 2015	Swami VivekanandJayanti RashtramataJijauJayanti
17	22nd Jan. 2015	Swami RamanandTeerthPunyaTeethi (Copy Eradication Day)
18	26th Jan. 2015	Republic Day
19	30th Jan. 2015	Hutatma Din
20	19th Feb. 2015	Ch. ShivajiMaharajJayanti
21	28th Feb. 2015	Science Day
22	1st May 2015	Maharashtra Foundation Day

Sd/-

Principal