

**Pathri Taluka Shikshan Prasarak Mandal's**

**Katruwar Arts, Ratanlal Kabra Science and B. R. Mantri Commerce College,  
Manwath. District Parbhani (M.S.) - 431 505**

**Established –June 1972**

**Re-accredited with ' B ' Grade ( 2.65 CGPA ) by NAAC  
ISO 9001-2015 Certification**

**Best College Award by S R T M University, Nanded - 2010**



[www.kkmcollege.org](http://www.kkmcollege.org)

## **INTERNAL QUALITY ASSURANCE CELL**



**ANNUAL QUALITY ASSURANCE REPORT**

**2012-2013**



**Pathri Taluka Shikshan Prasarak Mandal's  
K K M College, Manwath 431 505 District Parbhani (M.S.)  
The Annual Quality Assurance Report (AQAR) of the IQAC**

**June 17, 2012 to June 16, 2013**

**Part – A**

**1. Details of the Institution**

1.1 Name of the Institution

**Pathri Taluka Shikshan Prasarak Mandal's  
Katrwar Arts, Ratanlal Kabra Science and B. R.  
Mantri Commerce College, Manwath 431 505  
District Parbhani Maharashtra State INDIA**

1.2 Address Line 1

By Pass Road

Address Line 2

Near Bus Stand

City/Town

Taluka Manwath District Parbhani

State

Maharashtra

Pin Code

431 505

Institution e-mail Address

principalkkmcm@gmail.com

Contact Nos.

02451-240535

Name of the Head of the Institution:

**Dr A B Chindurwar**

Tel. No. with STD Code:

02451-240535

Mobile:

+919423738145

Name of the IQAC Co-ordinator:

**Dr K G Huge**

Mobile:

9423324486

IQAC e-mail address:

kkmcmiqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/61/RAR/32 Dated 15/09/2012

1.5 Website Address:

www.kkmcollege.org

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	-	2004	16/02/2004 to 15/02/2009
2	2 <sup>nd</sup> Cycle	B	2.65	2012	15/09/2012 to 14/09/2017

1.7 Date of Establishment of IQAC : DD/MM/YYYY

28/04/2004

1.8 AQAR for the Year (for example 2010-11)

2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2012-13 submitted to NAAC on

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous College of UGC Yes  No

Regulatory Agency Approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty / Programme

Arts  Science  Commerce  Law  PEI (PhysEdu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special Status Conferred by Central / State Government—UGC /CSIR/DST/DBT/ICMR etc

Autonomy by State / Central Govt. / University			N.A.
University with Potential for Excellence	N.A.	UGC-CPE	N.A.
DST Star Scheme	N.A.	UGC-CE	N.A.
UGC-Special Assistance Programme	N.A.	DST-FIST	N.A.
UGC-Innovative PG programmes	N.A.	Any other ( <i>Specify</i> )	N.A.
UGC-COP Programmes	N.A.		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	7
2.2 No. of Administrative/Technical Staff	1
2.3 No. of Students	0
2.4 No. of Management Representatives	3
2.5 No. of Alumni	2
2.6 No. of Any Other Stakeholder and Community Representatives	0
2.7 No. of Employers / Industrialists	0

2.8 No. of other External Experts

0

2.9 Total No. of Members

15

2.10 No. of IQAC Meetings Held

2

2.11 No. of Meetings with Various Stakeholders: No

2

Faculty

1

Non-Teaching Staff

1

Students

0

Alumni

Others

0

2.12 Has IQAC Received Any Funding from UGC during the Year? Yes

No

If yes, mention the amount

300000 /-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars / Conferences / Workshops / Symposia Organized by the IQAC

Total Nos.

0

International

0

National

0

State

0

Institution Level

0

(ii) Themes

N.A.

2.14 Significant Activities and Contributions Made by IQAC

1. Construction of Indoor Hall
2. 400 Mtrs. Running Track
3. Central Urinal Facility
4. Campus Plantation

2.15 Plan of Action by IQAC / Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

<b>Plan of Action</b>	<b>Achievements</b>
1) To accelerate the faculty members to participate in orientation / refresher/ short Term courses	1) Two faculty members participated in orientation / refresher courses
2) To increase the research publications in International / National reputed journals	2) Six faculty members published research papers in International / National journals
3) To accelerate research Project work	3) Two Minor Research Projects are ongoing
4) To promote the faculty members for participation alongwith paper presentations in International / National Seminars / Conferences.	4) 15 out of 23 faculty members participated in International / National Seminars / Conferences
5) To motivate the faculty members to become Research Supervisors	5) One of the faculty members Dr B. S. Gite recognized as a research supervisor by the SRTMUN.
6) To encourage the faculty members for their representation on the University academic bodies	6) Three faculty members Dr Munde T.V., Dr Khandare S.R. and Dr. Gite B.S. are elected on BOS of the University.
7) Preparation and submission of College Magazine for University and state awards	7) College annual magazine 'Manavata' prepared and submitted for award to University.
8) To evaluate the performance of the faculty by way of PBAS based API system	8) PBAS based API forms of faculty members evaluated
9) To adopt a village to implement extension activities under NSS	9) A village "Nagarjavala" is adopted to implement extension activities under NSS
10) To create awareness amongst students	10) Various student centric activities like Blood Donation Camp, Essay Competition on 'World AIDS Day', Days Celebrations etc. organized to create awareness
11) To encourage the students to participate in ICT / IUT sports activities	11) 69 students participated in ICT and 11 students participated in IUT and won 02 medals / Awards
12) To organize different students centric activities to increase students attendance	12) Dropout rate of students is reduced
13) Submission of proposal for Best NNS Unit Award and Best NSS Programme Officer Award to Higher and Technical Education, Government of Maharashtra	13) Received the Best NNS Unit Award and the Best NSS Programme Officer Award from Higher and Technical Education, Government of Maharashtra

*\* Attached the Academic Calendar as Annexure I*

2.15 Whether the AQAR was Placed in Statutory Body

Yes

No

Management

Syndicate

Any Other Body

Provide the Details of the Action Taken

As a routine matter, the AQAR was placed before the Management Committee for its oral approval.



## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of Existing Programmes	Number of Programmes Added during the Year	Number of Self-Financing Programmes	Number of Value Added / Career Oriented Programmes
Ph.D.	-	-	-	-
PG	-	-	-	-
UG	4	-	1	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
<b>Total</b>	4	-	1	-

  

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective Option** /Open Option  
(ii) Pattern of Programmes:

Pattern	Number of Programmes
Semester	04
Trimester	N.A.
Annual	N.A.

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure II***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Basically, the syllabi, for all the programmes, are framed by the BOS, Faculty and the Academic Council of SRTM University, Nanded. Syllabi are revised in three to five years. The faculty members of this College have been contributing in this process as they are members of above mentioned bodies.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent Faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	23	18	04	-	01 (Principal)

2.2 No. of Permanent Faculty with Ph.D. 

12
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting Faculty and Temporary Faculty 

-
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-
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10
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2.5 Faculty Participation in Conferences and Symposia:

No. of Faculty	International Level	National Level	State Level
Attended	06	10	07
Presented Papers	03	10	07
Resource Persons	--	01	-

2.6 Innovative Processes Adopted by the Institution in Teaching and Learning:

- The Institution, in teaching and learning process, employs innovative methods like Power Point Presentations (LCD Projector), web resources, internet prints, use of audio-visual aids, use of charts and maps, models, group discussions and seminars
- Films related to the syllabi are shown to the students of language and literature
- Use of ICT in Teaching and Learning Process
- Project Reports for B Com and B Sc Students
- Study tours for students

2.7 Total No. of Actual Teaching Days during this Academic Year 180

2.8 Examination/ Evaluation Reforms Initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The institution is not autonomous. Reformation in exam/evaluation system is the part of the University. We just follow the system. We follow Bar Coding, Double Valuation, Photocopy, Multiple Choice Questions (for F.Y. and S. Y.) at UG level. The College conducts the internal exams and assessment as per the University rules.

2.9 No. of Faculty Members Involved in Curriculum Restructuring/Revision/Syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 01 - 02

2.10 Average percentage of attendance of students 80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. A.	39	5.12 %	30.76 %	33.33 %	-	66.66 %
B. Com.	38	18.42 %	52.63 %	26.31 %	-	97.36 %
B. Sc.	18	38.88 %	50.00 %	-	-	88.88 %
B. C. A.	18	5.55 %	11.11 %	-	-	16.66 %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC Contribute/Monitor/Evaluate the Teaching and Learning processes by adopting the following ways:

- Conducting meetings with the HoDs and Staff Members
- Students' Attendance
- Biometric for teachers
- Inspection by the Principal and the Class Observation Committee

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	09	-	-
Technical Staff	-	-	-	-

### Criterion – III

#### 1. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The Institution constituted the Research Committee for the promotion of research activities.
- Various research schemes or research activities are communicated through the Research Committee.
- The Research Committee encourages the faculty members to undertake the University and the UGC sponsored Minor Research Projects and Major Research Projects.
- The College students are motivated to participate in the research activities like ‘Avishkar’ – Model and Poster Presentations.
- The Research Committee encourages the faculty members for organizing the International/National/State Conferences/Seminars/Workshops.

##### 3.2 Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	-	02	-	-
Outlay in Rs. Lakhs	-	984000 /-	-	-

##### 3.3 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	-
Outlay in Rs.Lakhs	-	35000/-	-	-

##### 3.4 Details on research publications:

	International	National	Others
Peer Review Journals	08	12	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	02	38	-

##### 3.5 Details on impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

##### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations:

Nature of the project	Duration year	Name of the funding agency	Total grand sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2012-2013	SRTMUN(1)	35000/-	-
Interdisciplinary projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University	-	-	-	-
Students research projects (other than compulsory by the university)	-	-	-	-
Any other (specify)	-	-	-	-
Total	-	-	35000/-	-

3.7 No. of books published 1) with ISBN No.  Chapters in edited books   
ii) Without ISBN No.

3.8 No. of University Departments receiving funds from:

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/Funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any other (specify)

3.10 Revenue generated through consultancy :

3.11 No. of conferences organized by the institution:

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons:

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency  Management of University/College

Total

3.16 No. of patents received this year:

Type of patent		Number
International	Applied	-
	Granted	-
National	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist.	College
-	-	-	-	-	-	-

3.18.1 No. of faculty from the institution who are Ph.D. Guides

and students registered under them

3.19. No of Ph. D. awarded by faculty from the institution

3.20 No. of research scholars receiving the fellowship (Newly enrolled + existing ones)

JRF  SRF  Project fellows  Any other

3.21 No. of students participated in NSS events:

University level  State level

National level  International level



3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS.

University level  State level

National level  International level

3.24 No. of Awards won in NCC:

University level  State level

National level  International level

3.25 No. of Extension activities organized

University forum  College forum

NCC  NSS  Any other

3.26 Major activities during the year in the sphere of extension activities and institutional social responsibility.

1. 'Jagar Janivancha' - Received District Level Second Prize from Higher and Technical Education, Govt. of Maharashtra
2. Received the Best NSS Unit and Best NSS Programme Officer Awards from Higher and Technical Education, Govt. of Maharashtra.
3. Osho Meditation Centre organized 'Osho Meditation Programme'
4. Cleanliness of the College Campus
5. Tree plantation programme
6. Katariya Prize Distribution Ceremony
7. Teachers' Day Celebration
8. Cultural and Social Development Activities through NSS

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	22 acres	-	-	22 acres
Class rooms	19	-	-	19
Laboratories	06	-	-	06
Seminar Halls	01	-	-	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

#### 4.2 Computerization of administration and library

All the administrative work is computerized. The UGC proposals, correspondence, admission forms, enrolment list, eligibility, examination forms, mark lists, results and accounting are computerized. CMS software is employed for the Library and the Office administration.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	21422		340	67629	21762	
Reference Books	17079		240	57122	17319	
e-Books	-	-	-	-	-	-
Journals	45			15710	45	
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (Bound Volumn)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	45	02	Available	-	-	08	09	04
Added	-	-	-	-	-	-	-	-
Total	45	02	Available	-	-	08	09	04

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Internet facility is provided to all the Departments of the College.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

51090/-

ii) Campus Infrastructure and facilities

220520/-

iii) Equipments

42322/-

iv) Others (Inverter Battery)

69894/-

**Total :**

383826/-

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC, in enhancing awareness the Student Support Services, contributes as follows:

- IQAC guides the College administration to constitute various committees for enriching the Student Support Services like Grievance Redressal Committee, Library Committee (To Provide Facility for Preparation of Competitive Examinations), Canteen Committee, Discipline Committee, Anti -Sexual Harassment Committee etc.
- IQAC motivates the College Teachers to arrange Medical Checkup Camps.
- IQAC monitors the facilities provided to physically challenged students (Ramp + Toilet)

#### 5.2 Efforts made by the institution for tracking the progression

- The Institution for tracking the progression employs methods like receiving feedback from the stakeholders and try to work on the shortcomings.
- Constituted Grievance Redressal Committee for grievances and also provided complaint box to students.
- Moreover, the College employs formal as well as informal methods for tracking the progression of the College.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
601	-	-	-

(b) No. of students outside the state

--

(c) No. of international students

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Men

No	%
392	65.22

No	%
209	34.78

Women

Last Year(2012-2013)						This Year(2013-2014)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
309	77	02	178	00	566	330	82	04	185	00	601

Demand ratio 1:1

Dropout 3 %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The College has constituted the Competitive Examination Committee to motivate the students to appear for the different competitive examinations like Staff Selection, Railway, Banking, MPSC, SET, NET, STI and so on. The Committee arranges various programmes for the students like Guest Lectures of great luminaries.

No. of students beneficiaries

105

#### 5.5 No. of students qualified in these examinations

NET

03

SET/SLET

-

GATE

-

CAT

-

IAS/IPS etc

-

State PSC

-

UPSC

-

Others

-

#### 5.6 Details of student counselling and career guidance

The College has constituted the Competitive Examination Committee for student counselling and career guidance. The committee guides as well as arranges guest lectures of eminent personalities.

No. of students benefitted

25

#### 5.7 Details of campus placement

<i>On Campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

## 5.8 Details of gender sensitization programmes

- The College celebrates International Women’s Day on 08 March by arranging a programme.
- The College usually arranges guest lectures on the theme like ‘Female Foeticide’ ‘ Women Empowerment’ and so on to minimize gender disparity.
- The College constituted Anti- Sexual Harassment Cell.
- Organized a programme ‘Jagar Janivancha’ from 21/12/2012 to 3/1/2013 in association with Higher and Technical Education, Govt. of Maharashtra.
- The NSS Unit of the College organizes street plays for sensitizing gender related issues.
- Learning Resources and Infrastructural Facilities are provided equally to the boys and the girls.

## 5.9 Students Activities

### 5.9.1 No. of students participated in **Sports, Games and other events**

University level  National level  International level

No. of students participated in cultural events

State/ **University** level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/**University** level  National level  International level

Cultural: State/ **University** level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government( <b>GOI</b> )	400	1165537/-
Financial support from other sources ( <b>SWF</b> )	06	25850
Number of students who received International/ National recognitions (Scholarship of merit)	-	-

5.11 Student organised / initiatives     
 Fairs : State/ University level National level International level  
 Exhibition: **District**/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students   
 • Voters' Awareness Rally on 14/12/2012

5.13 Major grievances of students (if any) redressed: -

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **Vision Statement**

- Selfless service to the society and nation without any return

##### **Mission Statements**

- To pursue and bring the rural masses into main stream of the society
- To develop rural students to face challenges of future and make them responsible citizen of India
- Excellence in education
- To inculcate scientific attitude

##### **Goals**

- To plan and evaluate teaching learning process at micro level
- Use of teaching aids to make teaching effective
- To organize science exhibitions and science fairs
- To arrange lectures of eminent personalities
- To arrange academic excursions
- To encourage students to participate in quizzes, debates, elocution, and other competition
- To organize various activities in addition to the N.S.S. to promote values of National Integration, Patriotism, Democracy etc.
- To promote discipline, determination, devotion and dedication
- To develop sense of self respect, dignity and social commitment

#### 6.2 Does the Institution has a management Information System

Yes, the Institution has a Management Information System.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The Curriculum, for all the programmes, is framed by the BOS, Faculty and the Academic Council of SRTM University, Nanded. The College implements successfully the curriculum. However, three faculty members of this College have been contributing in this process as they are members of above mentioned bodies.



### 6.3.2 Teaching and Learning

- Initially, the College prepares Academic Calendar.
- The teaching plan is prepared and implemented.
- Use of ICT techniques for effective teaching.
- Interactive teaching - learning process is adopted.

### 6.3.3 Examination and Evaluation

- Evaluation of each student through various types of examinations
- Internal examinations like tests, tutorials, GDs, seminars, assignments and project reports (B Com and B Sc) are conducted for the frequent assessment of the students.
- University declares results of examinations in stipulated time.

### 6.3.4 Research and Development

- The Institution constituted the Research Committee for the promotion of research activities.
- Various research schemes or research activities are communicated through the Research Committee.
- The Research Committee encourages the faculty members to undertake the University and the UGC sponsored Minor Research Projects and Major Research Projects.
- The College students are motivated to participate in the research activities like 'Avishkar' – Model and Poster Presentations.
- The Research Committee encourages the faculty members for organizing the International/ National/State Conferences/Seminars/Workshops.
- The final year students of B Com and B Sc undertake a research Project as a part of syllabus.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- The College has an adequate number of books, journals, computer lab, scientific instruments, internet connectivity, classrooms and playgrounds.
- Internet facility is made available in the College Library.
- Use of Libman Software for the Library
- The College has CMS College Management Software
- The College uses CCTV for surveillance

### 6.3.6 Human Resource Management

- The faculty members always participate in orientation, refresher and short-term training courses conducted by the UGC Academic Staff College.
- CAS promotions for the teaching faculty as well as promotion for non-teaching faculty.

### 6.3.7 Faculty and Staff recruitment

Faculty and Staff recruitments are completed time to time according to the norms of the Government and the UGC rules.

### 6.3.8 Industry Interaction / Collaboration

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### 6.3.9 Admission of Students

- Admissions are given as per the terms and conditions of the State Government, University, UGC and the College rules.
- Reservation rules and regulations are followed strictly as per the State Government norms.

## 6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"><li>• Credit Co-operative Society benefits</li><li>• Medical Assistance</li><li>• Felicitation of employees</li><li>• Group Insurance</li></ul>
Non- teaching	<ul style="list-style-type: none"><li>• Credit Co-operative Society benefits</li><li>• Medical Assistance</li><li>• Provide uniform to Class IV employees</li><li>• Felicitation of employees</li><li>• Promotional benefits</li></ul>
Students	<ul style="list-style-type: none"><li>• Free Health check- up</li><li>• Financial Assistance for Medical Aids</li><li>• Concession in fees for economically backward students</li><li>• Sports Kits to the winner students</li></ul>

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## 6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	IQAC
Administrative	Yes	Joint Director, Higher Education	Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The College follows the MCQ pattern besides theory pattern at UG level.
- The internal assessment of 10 marks is conducted for each paper for UG courses. In this way, two exams conducted for each semester. This pattern is followed.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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6.11 Activities and support from the Alumni Association

The College formed Alumni Association. Alumni Association gives us feedback as well as information about various academic changes. Moreover, a few prizes are sponsored by the Alumni Association for Katariya Prize Distribution Ceremony which is the unique innovative activity of the College.

6.12 Activities and support from the Parent – Teacher Association

The Parent – Teacher Association gives feedback regarding the campus development, curriculum etc.

#### 6.13 Development programmes for support staff

- Provided uniform and washing allowance

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation and conservation programme
- Use of solar system for the students in the hostel.
- Campus cleanliness programme

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Preparation and implementation of the Academic Calendar strictly
- Use of ICT in teaching – learning process.
- Indoor –outdoor sports activities with well-equipped facilities are made available for students.
- Film display
- Bridge Course and Remedial Course
- Students participate in Avishkar Research Festival
- Paper Presentations in State/National/International Seminars and Conferences
- CCTV Cameras in College Campus for Surveillance
- Blood Donation Camp
- Free Medical Check-Up
- The College runs Competitive Examinations Centre
- Fee Concessions for backward students
- Jagar Janivancha Programme
- SAF Facility and Scholar Card Scheme for Outstanding Students
- Received the Best NNS Unit Award and the Best NSS Programme Officer Award from Higher and Technical Education, Government of Maharashtra

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year is as follows:

- Two faculty members participated in orientation / refresher courses
- Six faculty members published research papers in International / National journals
- Two Minor Research Projects are ongoing
- 15 out of 23 faculty members participated in International / National Seminars / Conferences
- One of the faculty members Dr B. S. Gite recognized as a research supervisor by the SRTMUN.
- Three faculty members Dr Munde T.V., Dr Khandare S. R. and Dr. Gite B.S. are elected on BOS of the University.

- College annual magazine ‘Manavata’ prepared and submitted for award to University.
- PBAS based API forms of faculty members evaluated
- A village “Nagarjvala” is adopted to implement extension activities under NSS
- Various student centric activities like Blood Donation Camp, Essay Competition on ‘World AIDS Day’, Days Celebrations etc. organized to create awareness
- 69 students participated in ICT and 11 students participated in IUT and won 02 medals / Awards
- Dropout rate of students is reduced
- Received the Best NNS Unit Award and the Best NSS Programme Officer Award from Higher and Technical Education, Government of Maharashtra

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Katariya Prize Distribution Ceremony (in the month of July) – Prizes to Outstanding Students
- The College chooses society based theme for *Manawata* Magazine
- Copy Free Examinations
- SAF Facility and Scholar Card Scheme for Outstanding Students

***Provided the details in annexure III***

7.4 Contribution to environmental awareness / protect

- Environmental awareness is generated through Plantation Programme
- The NSS unit of the College arranges programmes on environmental concerns

7.5 Whether environmental audit was conducted?      Yes       No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

### **Strength**

- Katariya Prize Distribution Ceremony
- *Manawata* : The College Magazine
- Separate girls' hostel
- Well- equipped sports infrastructure
- Highly qualified faculty
- Dynamic Management
- Discipline on the Campus
- Copy Free Examinations
- The Institution has well-furnished and sufficient infrastructure with eco-friendly environment.
- Wide range of magazines, journals as well as reference books available in the Library
- The College has multi-gym facility for students.
- The College provides fee concessions to economically backward students.
- Gender audit is done annually.
- SAF Facility and Scholar Card Scheme for Outstanding Students

### **Weaknesses**

- Boys' hostel facility is not available
- Dropout rate
- Less placement possibilities for students.
- Less linkage with industries
- Tendency of rural people
- Lack of consultancies

### **Opportunities**

- To make optimum use of ICT
- To organize more extension activities
- To go for fundamental research

### **Threats**

- Dropout rate
- Less linkage with industries
- Tendency of rural people

### Plans of institution for next year 2013 - 2014

- To organize state / National conference / seminar
- To arrange study tours / field study tour / excursion for B.Sc. Students
- To use ICT based teaching learning resources
- To imbibe social /environmental awareness among students
- To promote sports activities
- To encourage the students to participate in elocution and debate competitions
- To organize Katariya prize distribution ceremony
- To arrange different cultural and social development activities through N.S.S.
- To make campus eco friendly by plantation and by cleanliness
- To accelerate research culture in faculty as well as among students
- To arrange N.S.S. special camp at adopted village
- To encourage the faculty to participate in training courses/teaching learning courses etc. for faculty development
- To organize rallies on various social issues for creating awareness amongst society

*Name:* Dr K. G. Huge

*Name:* Dr A. B. Chindurwar

*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*



## ANNEXURE I

Pathari Taluka Shikashan Prasarak Mandal's  
**K. K. M. College, Manwath 431 505 District Parbhani (M.S.)**  
ACTION PLAN FOR THE ACADEMIC YEAR 2012 - 2013

In the meeting of IQAC held on 08/12/2012, the action plan for the academic year 2012 – 2013 was chalked out. All the heads of various departments are directed to take note of this and execute this plan for the academic year.

### **Plan of Action**

- To accelerate the faculty members to participate in orientation /Refresher courses.
- To motivate the faculty members for publication in National / International journals.
- To monitor the project work under sanctioned Research projects.
- To participate in National and International Workshops, Conferences, Seminars, Symposia etc.
- To motivate the teachers for recognition as a research supervisor.
- To encourage the teachers to participate University elections for various academic bodies.
- To prepare the college annual magazine.
- To evaluate the performance of the faculty by way of PBAS.
- To adopt a village to implement extension activities under NSS.
- To organize various student centric activities.
- Participation of students in various sport events at different level.
- Effective measures are to be taken to minimise the dropout rate of students.

**Sd/-**

**Principal**

**Pathri Taluka Shikshan Prasarak Mandal's  
K K M College, Manwath 431 505 District Parbhani (M. S.)**

**Analysis of Feedback Form**

Feedback forms from stakeholders like Alumni, Parents, Employers and Students are sought for the Academic Year 2012 -2013. Mode of feedback form is manual. A questionnaire was prepared for each stakeholder. The analysis of feedback reveals that majority of the stakeholders registered good, very good and excellent remarks. The following are the findings of the feedback:

1. The Xerox facility be made available in the college campus for students.
2. Provision of Television in Girls' Hostel
3. Provision of Solar Water System in Girls' Hostel

The final outcome of the analysis has been discussed in the IQAC meeting for further actions.

**Sd/-**

**Principal**

**BEST PRACTICE – I**

**Katariya Prize Distribution Ceremony**

The Institution organizes **Katariya Prize Distribution Ceremony** every year in the month of July. This is the innovative and the unique activity of the Institution. All the stakeholders and others contribute to this activity in the form of prizes or books to the outstanding students of the College. This activity motivates outstanding students as well as other students to strive to become outstanding. This is the overwhelming activity of the College. Number of beneficiaries, of the Katariya Prize Distribution Ceremony of the Academic Year 2012 – 2013, are 125 students.

**BEST PRACTICE – II**

***Manawata* : The College Magazine**

The College publishes *Manawata* : The College Magazine every year in the month of July. Usually, the releasing ceremony of *Manawata* is performed on the occasion of Katariya Prize Distribution Ceremony. The College chooses society based theme for *Manawata*. This magazine highlights various social problems of the surrounding area like *Load Shedding, Draught, Farmers' Suicides, Folk Literature* etc. All the stakeholders of the Institution motivate the College students to compose special annual volume *Manawata* with research based fundamental issues. In a sense, students are encouraged to develop research aptitude. In the academic year 2012 -2013, the College students released *Manawata* with theme ***Yeshwantrao Chavan Birth Anniversary: A Special Issue.***

Sd/-

**Principal**

**Pathri Taluka Shikshan Prasarak Mandal's  
K K M College, Manwath 431 505 District Parbhani (M.S.)  
Academic Calendar  
(2012-2013)**

1. **First Term:** 16<sup>th</sup> June, 2012 to 9<sup>th</sup> November, 2012  
**Dipawali Vacation:** 10<sup>th</sup> November, 2012 to 3<sup>th</sup> December, 2012
2. **Second Term:** 4<sup>th</sup> December, 2012 to 1<sup>st</sup> May, 2013  
Vacations: 2<sup>nd</sup> May, 2013 to 16<sup>th</sup> June, 2013
3. **Duration of Teaching:** First Term – 2 July to 8 Nov., 2012  
: Second Term – 4 Dec. to 1 May, 2013
4. **Examination:**  
**College Examination:**  
First Semester: Internal Tests 3 Sept. to 7 Sept. 2012  
Internal Test and Tutorial 1<sup>st</sup> Oct. to 8 Oct. 2012  
Second Semester: Internal Tests 15 Jan. to 20 Jan. 2013  
Internal Test and Tutorial 10 March to 16 March 2013  
**University Examination:**  
First Semester: 9 Oct. to 9 Nov. 2012  
Second Semester: 19 March to 19 April, 2013  
**Annual Practical Examination:**  
Annual: 1 March to 19 March, 2013
5. Admission Period is during the month of June, 2012.
6. Bridge Course and Remedial Course will be conducted in the first week of July, 2012.

7. Late Seth RatanlalKabra, ShrimatiKondabaiKachrusethKataria and Others Prize Distribution Ceremony will be organized in the first week of August, 2012.
8. NSS Camp: Annual Camp of NSS and academic excursion will be undertaken during the third week of December, 2012.
9. Annual Social Gathering: Annual Social Gathering of the College will be celebrated during the first week of February, 2013.

### Days Celebration:

1	1 <sup>ST</sup> Aug. 2012	TilakPunyateethi
2	15 Aug. 2012	Independence Day
3	5 <sup>th</sup> Sept. 2012	Teachers' Day
4	8 <sup>th</sup> Sept. 2012	International Literacy Day
5	14 <sup>th</sup> Sept. 2012	Hindi Day
6	17 <sup>th</sup> Sept.2012	University Foundation and Hyderabad Liberation Day
7	17 <sup>th</sup> Sept. to 24 <sup>th</sup> 2012	Educational Awareness Week
8	2 <sup>nd</sup> Oct. 2012	Mahatma Gandhi Jayanti
9	2 <sup>nd</sup> to 10 <sup>th</sup> Oct. 2012	Prohibition Week
10	2 <sup>nd</sup> to 10 <sup>th</sup> Oct. 2012	Wild Life Conservation Week
11	2 <sup>nd</sup> to 16 <sup>th</sup> Nov. 2012	Untouchability Eradication Fortnight
12	28th Nov. 2012	Mahatma PhulePunyateethi
13	6 <sup>th</sup> Dec. 2012	Dr. AmbedkarMahaParinirwan Din
14	26 <sup>th</sup> Dec. 2012	Addiction Free Day (Sane GurujiJayanti)
15	1 <sup>st</sup> Monday of Jan. 2013	Fundamental Duties Awareness Day
16	12 <sup>th</sup> Jan. 2013	Swami VivekanandJayanti RashtramataJijauJayanti
17	22 <sup>nd</sup> Jan. 2013	Swami RamanandTeerthPunyaTeethi (Copy Erradiction Day)
18	26 <sup>th</sup> Jan. 2013	Republic Day
19	30 <sup>th</sup> Jan. 2013	Hutatma Din
20	19 <sup>th</sup> Feb. 2013	Ch. ShivajiMaharajJayanti
21	28 <sup>th</sup> Feb. 2013	Science Day
22	1 <sup>st</sup> May 2013	Maharashtra Foundation Day

Sd/-

**Principal**