

तार: "ज्ञानतीर्थ"  
स्वामी रामानंद तीर्थ  
मराठवाडा विद्यापीठ,  
विष्णुपुरी,  
नांदेड - ४३१ ६०६.



Gram : "Dnyanteerth"  
Swami Ramanand Teerth  
Marathwada University,  
Vishnupuri,  
Nanded - 431 606.

संदर्भ : शैक्षणिक(१)/परिपत्रक/एक शिक्षक एक कौशल्य/२०१४-१५/२४३

दिनांक : २८.०६.२०१४.

प्रति

- १) मा. संचालक, सर्व शैक्षणिक संकुले, प्रस्तुत विद्यापीठ.
- २) मा. संचालक, प्रस्तुत विद्यापीठ उप-केंद्र, लातूर.

विषय : एक शिक्षक एक कौशल्य (One Teacher One Skill) योजना शैक्षणिक वर्ष २०१४-१५ पासून लागू करण्याबाबत.

महोदय,

प्रस्तुत विद्यापीठाचे मा. कुलगुरू डॉ. पंडित विद्यासागर यांच्या संकल्पनेतून साकारलेल्या 'एक शिक्षक एक कौशल्य (One Teacher One Skill)' या योजनेस ३१व्या मा. विद्या परिषद बैठकीत मान्यता मिळालेली आहे. तसेच सदर योजनेच्या पहिल्या वर्षासाठीच्या अभ्यासक्रमास ३२व्या मा. विद्या परिषद बैठकीत मान्यता मिळालेली आहे.

तसेच मा. कुलगुरू यांच्या अध्यक्षतेखाली दि. १८.०६.२०१४ रोजी पार पडलेल्या IQAC बैठकीमध्ये मा. कुलगुरू यांनी आदेशित केल्याप्रमाणे आपल्या संकुलामध्ये एक पेपर असा तयार करावा की जो पेपर इतर संकुलातील विद्यार्थी अभ्यासक्रमासाठी घेऊ शकतील. तसेच सदर पेपरसाठी दर आठवड्याच्या शनिवारी दुपारी ३ ते ५ असा वेळ निश्चित करावा व त्याची माहिती इतर संकुलांना द्यावी.

सदरील अभ्यासक्रम व त्याच्याशी निगडित परिशिष्टे सर्व विद्याशाखांच्या पदवी स्तरावरील प्रथम वर्षासाठी शैक्षणिक वर्ष २०१४-१५ पासून लागू करण्यात येत आहेत.

सदरील अभ्यासक्रम व त्याच्याशी निगडित परिशिष्टे प्रस्तुत विद्यापीठाच्या [www.srtmun.ac.in](http://www.srtmun.ac.in) या संकेतस्थळावर उपलब्ध आहे. तरी सदरील बाब ही सर्व संबंधितांच्या निदर्शनास आणून द्यावी.

स्वाक्षरित/-

**संचालक**

महाविद्यालय व विद्यापीठ विकास मंडळ

प्रत माहिती व पुढील कार्यवाहीस्तव :

- १) मा. कुलसचिव यांचे कार्यालय, प्रस्तुत विद्यापीठ.
- २) मा. परीक्षा नियंत्रक यांचे कार्यालय, प्रस्तुत विद्यापीठ.
- ३) प्राचार्य, सर्व संलग्नित महाविद्यालये, प्रस्तुत विद्यापीठ.
- ४) उपकुलसचिव, पदव्युत्तर व पात्रता विभाग, प्रस्तुत विद्यापीठ.
- ५) सिस्टम एक्सपर्ट, यू.जी.सी. कक्ष, प्रस्तुत विद्यापीठ.



## **SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED**

### **ONE TEACHER - ONE SKILL**

#### **INTRODUCTION**

Hon'ble Vice Chancellor Dr. Pandit Vidyasagar, in his first meeting held on 11<sup>th</sup> November 2013 with Dean of all Faculties put a proposal to start with a very ambitious and job oriented scheme for the welfare of all the student affiliated to this University. The scheme entitled as "ONE TEACHER - ONE SKILL". This pilot project scheme was put in the 31<sup>st</sup> Academic Council meeting held on 18<sup>th</sup> December 2013 for its approval. This proposal was unanimously accepted and approved in the meeting.

The major objective of the present scheme is to provide vocational bias for the all under graduate students across the all Faculties. Under this scheme, each student would complete three modules during the span of three years.

#### **The First Module**

This module focusing on "Soft Skill and Personality Development as well as Values and Attitude".

#### **The Second Module\**

This module would be related to the development of skills at primary level or introduction to entrepreneurship.

#### **The Third Module**

This module would be related to the skill development at higher level i.e. students will be exposed to industry etc.

By the end of three years, the student would be given a certificate of completion in vocational training. In response to the approval of this scheme **Shri Shivaji College, Parbhani** has sent letter of intend to university and requested to arrange One Day Seminar on this pilot project/scheme on 18<sup>th</sup> January 2014. The University also has given permission to the same.

Those seminar proceedings were discussed and materialize in true sense when these are put on paper as the authentic record in the form of the First Module.

The time duration will be of **30 (Thirty)** Lectures each with **50 (Fifty)** minutes duration. Each module will be of two credits (02) and each credit will carry 25 marks. It is proposed that the classes for the skill development will be arranged at the weekends. It is a non-profit activity to be carried out by college level co-ordination committee. The emphasis is to utilize existing available infrastructure of an educational institution for skill development after college hours without affecting the regular and formal education/ classes.

It is expected that every college should set up a **college level co-ordination committee** for skill development under this scheme.

The college level co-ordination committee will perform as follows:

- a) The committee shall look after the effective governance and implementation of modules.
- b) The committee shall take the review and progress of scheme.
- c) The committee co-ordinator shall submit the annual progress report with all the details such as-
  - i) Number of the students enrolled (Faculty wise).
  - ii) Number of classes arranged and engaged.
  - iii) Attendance with their names, signatures.
- d) The coordinator of the scheme shall submit the annual progress report to the office of Controller of Examination/Director Board of College and University Development through the Principal with seal and signature.

\* \* \* \* \*



# SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED

## 'ONE TEACHER - ONE SKILL'

### MODULE FIRST

(Communication Skills, Personality Development, Attitudes, and Values)

### SYLLABUS

**Total Lectures: 30**

**Marks: 50**

<b>1) Introduction: Soft Skills</b>	<b>02 Lectures</b>
1) Meaning of soft skills	
2) Nature, scope and training on soft skills	
3) Advantages of soft skills	
4) How to acquire soft skills	
<b>2) Communication Skills:</b>	<b>06 Lectures</b>
1) Principles of Effective Communication	
2) Forms of Communication	
3) Verbal and Oral Communication Skills in Workplace	
4) Barriers of communication Skills	
5) Group Discussion, Presentation, Interview, Telephonic Communication, LSRW, Body Language.	
6) Linguistic Skills	
<b>3) Soft Skills:</b>	<b>06 Lectures</b>
1) Critical & Creative thinking and Positive thinking, Leadership, Assertiveness, Negotiation	
2) Stress Management and Time Management	
3) Self Management	
4) Building Relation Skills	
5) Problems Solving Skills	
6) Effective Teamwork Skills in Workplace	
<b>4) Personality Development:</b>	<b>06 Lectures</b>
1) Meaning of Personality	
2) Role of Biological and Social Factors in forming Personality	
3) Personality Traits	
4) How to Develop Personality	
5) Motivation, Awareness, Creativity, Punctuality,	
6) Teaching Personality of Personality Development	
<b>5) Values:</b>	<b>05 Lectures</b>
1) Meaning of values	
2) Importance of values in Human Life	
3) Various Values: Freedom, Equality, Fraternity, Justice, Tolerance, Co-operation, Sensibility and Commitment	
4) Moral Concepts: Meaning of Morality, Concept of Good and Right, Concept of Character, Duty, Virtues	
5) Four Virtues: Knowledge, Wisdom, Courage, Temperance	
6) How to Cultivate Values	
<b>6) Attitude:</b>	<b>05 Lectures</b>
1) Meaning of Attitude	
2) Formation of Attitude	
3) Different Components of Attitude: Emotional, Cognitive, Behavioural	
4) Functions of Attitude	



**SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED**

**ONE TEACHER - ONE SKILL**

**(ATTENDANCE FORMAT)**

Name of the College : \_\_\_\_\_

Name of the Co-ordinator : \_\_\_\_\_

Name of the Lecturer : \_\_\_\_\_

Name of the Topic Taught : \_\_\_\_\_

\_\_\_\_\_

<b>Sr. No.</b>	<b>Name of the Student</b>	<b>Class</b>	<b>Signature</b>

Name of the Teacher & Sign



# SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED

## ONE TEACHER - ONE SKILL

### ANNUAL REPORT

(to be submitted within Two Weeks after completion of each year)

Name of the College : \_\_\_\_\_

Name of the Co-ordinator : \_\_\_\_\_

Academic Year of Starting the Scheme: 20\_\_ - 20\_\_ (Academic Year)

Title of the Module : \_\_\_\_\_

**Total No. of Students Enrolled: (Faculty wise details are to be given)**

Sr. No.	Total No. of Students Enrolled in the Programme	Total No. of Students from B.A. Faculty	Total No. of Students from B.Com. Faculty	Total No. of Students from B.Sc. Faculty

**Total No. of Classes Arranged and Engaged:**

Sr. No.	Title of the Session	Total No. of Classes Engaged in the Programme	Name of the Faculty	Total No. of Students Attended

**Report of the work done** : (please attach a separate sheet)

**Feedback from the Students** : (please attach a separate sheet)

**PRINCIPAL**  
(with Sign & Seal)



# SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY, NANDED

## ONE TEACHER - ONE SKILL

### (STUDENT'S FEEDBACK FORMAT)

Name of the College : \_\_\_\_\_

Name of the Co-ordinator : \_\_\_\_\_

Overall Grade of the Course : \_\_\_\_\_  
(A=Excellent, B=Very Good, C=Good, D=Moderate, E=Bad)

#### 1) Introduction

Name of the Lecturer : \_\_\_\_\_

Grade of the Lecture : (A, B, C, D, E)  
(A=Excellent, B=Very Good, C=Good, D=Moderate, E=Bad)

#### 2) Communication Skill

Name of the Lecturer : \_\_\_\_\_

Grade of the Lecture : (A, B, C, D, E)  
(A=Excellent, B=Very Good, C=Good, D=Moderate, E=Bad)

#### 3) Soft Skill

Name of the Lecturer : \_\_\_\_\_

Grade of the Lecture : (A, B, C, D, E)  
(A=Excellent, B=Very Good, C=Good, D=Moderate, E=Bad)

#### 4) Personality Development

Name of the Lecturer : \_\_\_\_\_

Grade of the Lecture : (A, B, C, D, E)  
(A=Excellent, B=Very Good, C=Good, D=Moderate, E=Bad)

#### 5) Values

Name of the Lecturer : \_\_\_\_\_

Grade of the Lecture : (A, B, C, D, E)  
(A=Excellent, B=Very Good, C=Good, D=Moderate, E=Bad)

#### 6) Attitude

Name of the Lecturer : \_\_\_\_\_

Grade of the Lecture : (A, B, C, D, E)  
(A=Excellent, B=Very Good, C=Good, D=Moderate, E=Bad)

**Any Drawbacks of the Course:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**Any Suggestions to improve the Program:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**Any Other:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**Signature of the Student** : \_\_\_\_\_

**Name of the Student** : \_\_\_\_\_

**Class** : \_\_\_\_\_